Vermont Certificate of Enrollment

If you have not yet met the education requirements for this state but are currently enrolled in an academic program at a U.S. college or university, you may still qualify to sit for the Uniform CPA Examination. All required courses and degrees must be completed no later than 60 days following the date CPA Examination Services receives your first-time application. CPA Examination Services must receive a final official transcript documenting successful completion of the education listed below no later than 120 days following date CPA Examination Services receives your first-time application. Although you may be permitted to submit a new application to retake failed sections or to sit for new sections before your final official transcript has been received, if you pass the examination, your Successful Candidate letter will not be released until your transcript has been received.

Part 1 - To be completed by the candidate:

(After completing Part 1, submit this form to the registrar of the academic institution where your degree is being pursued.):

1.	Applicant's Name:				
		First Name	Middle Name	Last Name	
2.	Date of Birth:		. National Candidate ID:		
		mm/dd/yyyy	On your CPA Portal Homepage, click your name, select My Info, it is listed under the CPA Portal Information.		

4. I understand that I must complete my education no later than 60 days following the date CPA Examination Services receives my first-time application. Failure to meet this deadline will result in my scores (including conditional credit) being voided. I further understand that I will be required to submit a final official transcript documenting successful completion of the courses and/or degree listed below no later than 120 days following the date CPA Examination Services receives my first-time application. I understand no score will be released and no credit given if I fail to meet these deadlines.

Date

Applicant's Signature

5.	Name	of	academic	institution:

Part 2- To be completed by the registrar of the academic institution:

1. Courses in which the candidate is currently enrolled:

Course Name	Course	Number of	Anticipated Completion Date mm/dd/yyyy
	Number	Number of	Completion Date
		Credit Hours	mm/dd/yyyy

2. Degree to be conferred:

-	Type (BS, BA, MBA, etc)	Major	Expected Graduation Date
	Signature of	Dean or Registrar	Title
Seal of Institution			Date

This form must be uploaded as part of your Education Evaluation Application through your CPA Portal. (If the form is completed with a seal or embossing, it must be visible on the electronic version to be considered official.)

If you are submitting this form AFTER you have already submitted your online application, you can email the form to: etranscript@nasba.org