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# COLORADO CPA LICENSE APPLICATION CHECKLIST

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## INITIAL APPLICANTS: PASSED THE CPA EXAM IN COLORADO

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- Affidavit of Eligibility
- AICPA Ethics Certificate of Completion (within two years preceding date of application)
- Certificate of Experience
- Signed job description
- Resume
- Employers Licensure Verification Form (online license verifications are not acceptable)
- Business card and letterhead (if applicable)
- U.S. Social Security Number Affidavit Form (For applicants who do not have a U.S. SSN)
- Initial Application Form (PDF version)

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## TRANSFER OF GRADES: PASSED THE CPA EXAM IN A STATE OTHER THAN COLORADO

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- Affidavit of Eligibility
- AICPA Ethics Certificate of Completion (within two years preceding date of application)
- Certificate of Experience
- Signed job description
- Resume
- Employers Licensure Verification Form (online license verifications are not acceptable)
- Business card and letterhead (if applicable)
- Transcripts/Foreign Evaluation
- Authorization for Interstate Exchange Form and/or score transfer from [NASBAstore.org](https://www.nasba.org)
- U.S. Social Security Number Affidavit Form (For applicants who do not have a U.S. SSN)
- Initial Application Form (PDF version)

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## RECIPROCAL: HOLDS AN ACTIVE LICENSE IN A STATE OTHER THAN COLORADO

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- Affidavit of Eligibility
- Resume
- CPE Reporting Form
- Business card and letterhead (if applicable)
- Authorization for Interstate Exchange Form and/or online license verification
- U.S. Social Security Number Affidavit Form (For applicants who do not have a U.S. SSN)
- Reciprocal Application Form (PDF version)