

INSTRUCTIONS TO REQUEST AN EXTENSION OF EXAM SCORE

The Regulations provide that the period of time in which to pass all test sections of the examination may be extended by the Board upon a showing that the credit was lost by reason of circumstances beyond the testing candidate's control. The extension provision is only for serious, extreme circumstances.

In order to request an extension, you must submit a request in writing to the Board, and provide a detailed explanation, along with documentation to substantiate the request. The matter will be taken up at the Board's next regularly scheduled meeting.

Please address your request to the following address, or email to:

Kansas Board of Accountancy
900 SW Jackson, Ste. 556
Topeka, KS 66612