

Indiana

Information for Pre-Evaluation

PURPOSE

A pre-evaluation will identify academic deficiencies in a candidate's education prior to submitting a first-time application for the Uniform CPA Examination or an application for license in the State of Indiana. Pre-evaluations are advisory in nature and are not a final determination of eligibility.

A pre-evaluation allows a candidate to correct academic deficiencies prior to submitting a first-time application for the Uniform CPA Examination or an application for license in the State of Indiana.

Pre-evaluations are valid only for the current requirements, and for the State of Indiana. Should the requirements change prior to final application and acceptance, the pre-evaluation will be considered null and void. Pre-evaluations are based solely on the information provided by the candidate. Should the information prove to be inaccurate in any way, the pre-evaluation will not be considered valid.

APPLICATION FEE

Pre-evaluation application: \$50

Application fees are **NON-REFUNDABLE**. Fees paid for pre-evaluation do not apply or carry over to Indiana First-time Application for the Uniform CPA Examination or Indiana Licensure.

ELIGIBILITY FOR EXAMINATION

All first-time (transfer) applicants applying for the Uniform CPA Examination in Indiana must meet **ONE** of the following requirements;

1. Earned one hundred and fifty (150) semester hours in general education which must include;
 - a graduate degree from a college or university that is accredited by an accrediting organization recognized by the board, and completed:
 - at least twenty-four (24) semester hours in accounting at the undergraduate level or fifteen (15) semester hours in accounting at the graduate level or an equivalent combination thereof which must include at least one course of the following: financial accounting, auditing, taxation, and managerial accounting. and
 - at least twenty-four (24) semester hours in business administration and economics courses, other than accounting courses, at the undergraduate or graduate level. The business administration courses may include up to six (6) semester hours of business and tax law courses and up to six (6) semester hours of computer science courses.
2. Earned one hundred and fifty (150) semester hours in general education which must include;
 - a baccalaureate degree from a college or university that is accredited by an accrediting organization recognized by the board. and completed
 - at least twenty-four (24) semester hours in accounting at the undergraduate or graduate level which must include at least one course of the following, financial accounting, auditing, taxation, and managerial accounting. and
 - at least twenty-four (24) semester hours in business administration and economics courses other than accounting courses. The business administration courses may include up to six (6) semester hours of business and tax law courses and up to six (6) semester hours of computer science courses.

All education must be completed (all courses and degree requirements) within sixty (60) days following the date that the applicants' First-time Application was received at CPA Examination Services.

All educational transcript(s) and/or foreign evaluations are required to be submitted at the time of application to CPA Examination Services directly from the academic institution(s). Photocopies or transcripts "Issued to Student" are not acceptable.

COURSE REQUIREMENTS

- College courses with substantial duplication of content may be counted only one time towards the requirements. This does not apply to internships.
- Courses earned at regionally accredited 2-year degree granting institution are acceptable.
- Correspondence and on-line courses are acceptable when a applicant receives credit for the courses at a regionally accredited four-year institution. These courses must appear on an official transcript.
- Commercial CPA Review courses are not acceptable.

TRANSCRIPTS

I. Applicants who have completed the educational requirements at the time of application must:

- submit to CPA Examination Services relevant official transcript(s) from each institution at which original credit toward the educational requirement has been earned. The award of the degree must be reflected on the transcript.

II. Applicants who completed educational requirements at institutions outside the U.S. at the time of application must:

- have their educational credentials evaluated by any other member organization of the National Association of Credential Evaluation Services, Inc. (NACES). Please contact NACES at www.naces.com. **Please note: CPA Examination Services does not evaluate foreign credit.**
- obtain the form to request this service from the evaluation service.
- The evaluation of a foreign transcript must be a course by course comparison to Indiana requirements.
- Applicants must work with the evaluation service to ensure that the evaluation contains all necessary information to show the degree requirement, and the specific subject matter requirements.

LETTER OF DETERMINATION

A letter of determination will be mailed to pre-evaluation applicants approximately four weeks after receipt of the pre-evaluation application.

MATERIALS TO BE SUBMITTED

Pre-evaluation applicants must submit to CPA Examination Services:

1. Completed, signed pre-evaluation application.
2. Fee payable to CPA Examination Services.
3. Official transcript(s) and/or foreign credential evaluations. (copies are acceptable).*

HOW TO CONTACT US

BY MAIL

CPA Examination Services
Attn: Pre-Evaluation Service
PO Box 198469
Nashville, TN 37219-8469
Toll-free: 800-CPA-EXAM
Direct: 615.880.4250
Web: www.nasba.org

Hours: Monday - Friday, 8:00am - 4:30pm, Central Standard Time
Fax: 615.880.4290
Email: evalinquiry@nasba.org

INDIANA

APPLICATION FOR PRE-EVALUATION

Please read and complete this form. Record the information requested; make a check mark where appropriate; leave an empty space between words; omit punctuation; abbreviate as necessary. **NOTE:** If you have previously passed the CPA Examination, do NOT submit this form. See www.nasbatools.com for licensure information.

APPLICANT INFORMATION Title (select one) Mr. Ms. Mrs. Miss Date of Birth _____

FIRST NAME MI LAST NAME / SURNAME

MAIDEN/PREVIOUS NAME SUFFIX

ADDRESS

ADDRESS

CITY STATE ZIP CODE/POSTAL CODE COUNTRY

DAYTIME TELEPHONE NUMBER- E-MAIL ADDRESS

EDUCATION (For the purpose of pre-evaluation, copies of transcripts/foreign evaluations are acceptable.)

Please review the following options and check the appropriate box.

- My education is complete.
 My education is still in progress.
(You must provide documentation of the courses in which you are currently enrolled and indicate the date the courses will be completed.)
- A. Education completed from academic institutions outside of the United States. (forward copy of foreign evaluation)
 B. Education completed from academic institutions inside the United States. (forward copy of all transcripts)
 C. Education completed from foreign and U.S. academic institutions. (forward copy of FACS foreign evaluation and all U.S. transcripts)

AFFIDAVIT

- I understand that a pre-evaluation is advisory in nature, and is not a final declaration of eligibility for the Uniform CPA Examination.
- Further, I understand that the pre-evaluation is valid only for the examination date and jurisdiction indicated above.
- Finally, I acknowledge that final eligibility will only be determined after I have applied for the examination, and have provided evidence of educational qualifications as specified in the Indiana "Information for Applicants of the Uniform CPA Examination."

Applicant Signature

Date

Mailing Address: CPA Examination Services – Pre-Eval, PO Box 198469, Nashville, TN 37219